



Tentative Open Enrollment Schedule for 2012-13

(PLEASE NOTE THAT THESE DATES ARE TENTATIVE AND SUBJECT TO CHANGE. Check the [PEN News](#) for regular updates on the enrollment process, including any changes to dates/deadlines.)

November 29, 2011 - PEN Event: "Navigating Open Enrollment"

Learn how the OE process works and what you need to do (and when!)
7:00 pm in the Pasadena Central Library auditorium

Late November – Early December 2011

- Sibling Enrollment
- Employee Priority Enrollment Period
- Other priority enrollment? (Pathways, possibly dual language?)

During this period, parents may register siblings of students who are already enrolled at a school other than your neighborhood school directly at that school for the following year. Parents should take the new student's birth certificate, immunization record, and proof of residency to the school office to register. Both siblings must be planning to attend the school in 2012-2013.

PUSD employees who wish to take advantage of the District's Employee Priority Enrollment policy should consult their supervisor or check with Welcome Center staff for details.

Mid-January - early February 4, 2012 - Open Enrollment Application Period

All applications must be submitted online. Computers available at school sites and District Welcome Center for open enrollment application submittal.

Early March 2012 - Parent Notification letters mailed

(acceptance/wait list status)

Mid to late March 2012 - School Registration for Open Enrollment students

All families who have been accepted to one of their OE school choices must register at that school during this period. Families planning to attend their neighborhood school also are encouraged to register during this period.

April - Late application Period

Last year, there was a 3-day period in which to apply to an additional school. Applicants' names added to the end of any existing waiting lists.

Early May 2012 - Open Enrollment period closes, wait lists dissolved.

Inter-district transfer requests accepted after open enrollment closes.